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| RSU 54/MSAD 54 |
| Educational Policy/Program Committee |
| MINUTES |
| January 21, 2025 |
| 6:00 PM |
| Skowhegan Area Middle School –Library |

Committee Attendance: Karyn Curran, Samantha Delorie, Valerie Coulombe, Michelle Kelso, Michael Lambke, Amy Rouse, Michelle Taylor

Also Present: Jonathan Moody, Mark Hatch, Myla Kreider, Danielle Denis, Dan Frey

1. Margaret Chase Smith Community School Transition

Myla Kreider shared work that has been done to prepare for the opening of the new Margaret Chase Smith Elementary School. Furniture selection has been a significant team effort that has included staff involved in the selection of the furniture. The district has saved significant costs by taking this effort on rather than contracting it out to a company. The building admin team (Myla, Deidre Mitchell, Christy Johnson and Erin Madore) is meeting regularly to prepare for the opening of school. Support staff positions have been hired and the building staff will be giving feedback on the draft schedule at the next dine and discuss meeting. The Building Committee will continue to receive updates as we move toward completion of the project.

2. Review Finance Policies DJ-R –Federal Procurement Manual

The Committee reviewed the policy and determined that no adjustments were needed.

3. Review Policy DJE – Bidding Requirements

The Committee discussed the policy, which is not a required policy. The policy requires that the finance office maintain a list of bidders for future needs, and it prioritizes using local businesses when the bid or quote is less than 10% or \$100 higher than the lowest out-of-district vendor.

RECOMMENDATION: That the board adopt policy DJE as revised.

4. Review Policy ADF – Commitment to Learning Results

The Committee reviewed the required policy ADF and determined that there is no revision needed.

5. Review Policy IHBAL – Grievance Procedure for Persons with Disabilities

The Committee discussed that policy IHBAL is a policy that was required and is no longer required. All legal requirements are covered under district policies covering Affirmative Action.

RECOMMENDATION: That the board remove policy IHBAL from the current list of district policies.